**Vice-Dean's Directive No. 3/2023**

**ON ADMISSION PROCEDURES TO THE BACHELOR PROGRAMMES AT THE FACULTY OF NUCLEAR SCIENCES AND PHYSICAL ENGINEERING OF THE CZECH TECHNICAL UNIVERSITY IN PRAGUE FOR THE ACADEMIC YEAR 2024–2025**

This Directive amends the Notification of Admission Procedures to the Bachelor Programmes of the Faculty of Nuclear Sciences and Physical Engineering of the Czech Technical University in Prague for the academic year 2024–2025 (referred to as *Notification*) and provides the guidelines for its implementation for the study in English.

1. **Basic information on the Bachelor Programmes**

The Bachelor Programmes of the FNSPE of the CTU in Prague are organized in the attendance form. The branches offered are as follows:

|  |  |
| --- | --- |
| **Branch** (programme, or specialization) | **Programme Code** |
| Mathematical Engineering –- specialization Mathematical Informatics- specialization Mathematical Modelling- specialization Mathematical Physics | B0541A170022 |
| Nuclear and Particle Physics  | B0533A110015 |
| Physical Engineering - - specialization Solid State Engineering- specialization Physical Engineering of Materials- specialization Laser Technology and Photonics- specialization Computational Physics- specialization Plasma Physics and Thermonuclear Fusion | B0533A110016 |
| Quantum Technologies | B0533A110025 |

1. **Submitting the application**
2. For a Bachelor Programme offered by the FNSPE of the CTU in Prague for the academic year **2024–2025** **just one application form** completed in its entirety is submitted on-line as an electronic form (see part II-2 below) by **June 30, 2024**.
3. **On-line application** includes:
	1. An electronic form completed in its entirety, which is available at: http://prihlaska.cvut.cz.
	2. Payment of a fee of **900 CZK** covering costs related to the admission procedure. Payment can be made by transfer, or by card within the electronic form.

**Details for payment within the Czech Republic are:**

Account Number: 19-5373100277/0100

Constant Symbol:379

Variable Symbol:77777

Specific Symbol: **application form code**

**Details for payment from abroad are:**

Swift Code: KOMBCZPP

IBAN: CZ1501000000195373100277

type of payment “OUR“

Specific Symbol: **application form code**

* 1. Enclosure of further documents related to the admission procedure if available at the time of application, as specified by the conditions of the admission procedure:

a certified copy of the school-leaving examination or its original presented to the Department of Student Affairs; or, if necessary, proof of equal standard or validation of secondary education taken in a foreign country (the so-called nostrification); or an examination certificate proving the language competence at a minimum level of SERR B2.

Language certificates accepted are:

* Cambridge English Language Certificate – Level B2 (e.g. FCE)
* IELTS – Degree 5,5 or higher
* TOEFL – Level B2
* City & Guilds International ESOL – Level B2
* TELC English B2

Nostrification procedure can be performed at https://www.cvut.cz/en/validation-of-foreign-university-education-and-qualifications-nostrification.

Health certificate is not required.

* 1. Documents listed in parts a-c are to be sent by registered post or delivered in person to the following address: FJFI ČVUT, Department of Student Affairs (Studijní oddělení), Břehová 7, 115 19 Praha 1.
1. Bank account number for payment of admission procedure fees from abroad is: Swift Code: KOMBCZPP – IBAN: CZ1501000000195373100277 - type of payment “OUR,“ or such that all charges are covered by the payer. If this fee is not paid in full, the 2nd condition for admission to study according to the *Notification* will not be met.
2. It is **not possible to submit more than one concurrent application** for a Bachelor Programme during one admission procedure for the academic year **2024–2025**. The charges for applications submitted will not be reimbursed.
3. Upon receipt of the documents according to part II.-2d and evidence of payment of costs related connected to the admission procedure, the application is accepted and the application procedure may start.
4. Documents relevant to the admission procedure and not available at the time of submission can be submitted subsequently (see II.-2.c above). Subsequent submission is part of the verification required for the admission procedure. The deadline is **September 6, 2024**.
5. **Entrance examination**

The entrance examination is waived by the Dean.

All applicants will be electronically notified of the Dean´s Admission Guarantee Letter confirming the entrance examination waiver and informing them about the Dean´s admission decision on the verification of the remaining documents (as given in the *Notification* and under II-2.c. above).

1. **Registration for a degree programme and its beginning**

1. Regular enrolment day for the Bachelor Programmes at the FNSPE of the CTU is **September 13, 2024**. The student shall appear in person and shall present a valid identity document and their Letter of Admission.

2. Courses in the 1st year start with compulsory attendance of the Introductory Week Course (which also includes The CTU Orientation Week) between **September 16–18, 2024**. Details of the Introductory Week organization will be published on the faculty website.

3. Accommodation of the 1st year Bachelor students is in charge of the Service Facilities of the CTU in Prague (http://www.suz.cvut.cz) and can be arranged between **September 12 and 13, 2024**.

1. **Dates**

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| --- | --- |
| Submission deadline for applications: | **June 30, 2024** |
| Submission deadline for additional documents according to II-2c (above): | **September 6, 2024** |
| Date of Enrolment: | **September 13, 2024**  |
| Beginning of the courses for 1st year (Introductory Week): | **September 16, 2024** |

doc. Mgr. Milan Krbálek, Ph.D.

Vice-Dean